



NATURAL ENERGY LABORATORY OF HAWAII AUTHORITY

An Authority of the State of Hawaii attached to the Department of Business, Economic Development & Tourism



BOARD OF DIRECTORS MEETING MINUTES

DRAFT

September 3, 2024
10:00 a.m.

**An Interactive Conference Technology Meeting was held at
NELHA OceanView Conference Room
Hale Iako Building
73-970 Makako Bay Drive
Kailua-Kona, HI 96740
and via Zoom Video Conferencing Software.**

Members/Designees in Attendance

Noelani Kalipi (Gov. Appointee/Chair)
Cyd Miyashiro (Gov. Appointee/Vice Chair)
Gordon Bruce (Gov. Appointee)
Alan Hilton (RAC Chair)
Dick Jones (Tenant Representative)
Gregory Kim (HTDC)
Nathan Tsao (Tenant Representative)
Doug Adams (County of Hawaii)
Dr. Vassilis Syrmos (University of Hawaii)
Stephen Walls (DBEDT)

Guests/Staff Present

Laurence Sombardier (NELHA)
Alexander Leonard (NELHA)
John Cole (AG)
A Member of the Public

Board Members Not Attending and Excused

Russell Tsuji (DLNR)
Dr. Philip Bossert (RAC Secretary)

- **Item 1. (10:03 am; video run time 0:00.04) Call to Order.**

The meeting was called to order by Chair Noelani Kalipi (Chair Kalipi) at 10:03 a.m. Chair Kalipi asked Interim Executive Director (ED) Sombardier for a roll call of Board members and NELHA staff. Reference to Act 220. 10 members present and 2 excused.

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- **Item 2. (10:04 a.m. video run time 0:02:02) Public Testimony.**

Chair Kalipi opened the floor to any public testimony or any open items not on the agenda. No one came forward.

- **Item 3. (10:06 a.m. video run time 0:02:17) Old Business. Discussion and Decision Making regarding the Report from the Permitted Interaction Group regarding Hiring of the NELHA Executive Director Position presented at the August 27, 2024 Board Meeting.**

Chair Kalipi opened Item 3 for discussion. The Board members and meeting attendees were provided with the opportunity to ask questions.

Director Walls joined the meeting at 10:08 a.m.

Director Syrmos made a motion to accept and approved the Job Description and Process (10:17 a.m. video run time 0:16:56) Director Jones seconded. Director Kim amended an additional paragraph to the job description that includes the Board's priorities for an Executive Director that brings vision and strategic planning and its implementation (10:20 a.m. video run time 0:19:34). There were no objections and the motion carried as amended (10-0) 10:22 a.m. (run time 0:21:02)

- **Item 4. (10:22 a.m. video run time 0:21:32) New Business. Create a Permitted Interaction Group, pursuant to HRS §92-2.5(b)(1), for the purpose of recruiting and making a recommendation to the NELHA Board of Directors for the hiring of the NELHA Executive Director position - Discussion and Decision Making.**

Chair Kalipi opened Item 4, and Director Hilton motioned to Create a Permitted Interaction Group, pursuant to HRS §92-2.5(b)(1), for the purpose of recruiting and making a recommendation to the NELHA Board of Directors for the hiring of the NELHA Executive Director position. Director Adams seconded the motion (10:22 a.m. video run time 0:21:51). Chair Kalipi stated original members of the PIG will serve and asked for other volunteers. No one volunteered. The PIG members are: Chair Kalipi, Vice-Chair Miyashiro, Director Bruce, Director Jones, Director Tsao, Director Wicker, Laurence Sombardier and Faustine Edge. The motion carried (10-0) 10:24 a.m. video run time 0:23:04.

- **Item 8. (10:24 a.m. video runtime 0:23:30) Adjournment.**

Chair Kalipi adjourned the meeting at 10:24 a.m. (video runtime 00:23:30).

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