



Natural Energy Lab of Hawaii Authority

Camie Richno

Summer Intern Project 2013

Chemical Inventory Database

Sufficiently Managing Complex Data

What is a CIS?

(Chemical Inventory System)

- A chemical inventory system helps to maintain and update large amounts of data that is entered into a database for each location that stores hazardous materials at a facility, as well as, off-site locations under its jurisdiction.

GOALS:

1. Utilize Microsoft Access and other tools to simplify a facility wide chemical inventory.
2. Manage complex data & regulatory requirements.

Why is it Important?

Implementation of Authority and Responsibility:

❑ ***Environmental Health and Safety is responsible for:***

1. Reviewing all inventories and determining compliance with applicable reporting regulations; and
2. Identifying all materials that could pose a health, safety, or environmental hazard in the event of an uncontrolled release
3. Conducting surveys and audits as deemed necessary

❑ ***Departments, Immediate Supervisors and Principal Investigators are responsible for:***

1. Submitting a chemical inventory for each location under their responsibility upon the request of Environmental Health and Safety;
2. Providing complete and accurate information; and
3. Updating inventories whenever new chemicals are purchased or old chemicals are removed.

Requirements:

[illegible]

- Location where materials are stored;
- Date of most recent update
- Responsible department and principal investigator or immediate supervisor; and
- Material name, CAS # and quantity.

Inventory Labels = Easy Tracking

Inventory Listing

Building Name:
Room #:
Inventory Completed By:
Date:

Inventory Labels # (red) Chemical & Common Name

PHYSICAL STATISTICS

L = Liquid
S = Solid
G = Gas
TS = Trade Secret

QUANTITIES

Gr = Gram
Kg = Kilogram
Lb = Pound
L = Liter
Ml = Milliliter
Oz = Ounce

Easy Peel® Labels
Use Avery® Template 5167™

NELHA Chemical Inventory
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NELHA Chemical Inventory
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NELHA Chemical Inventory
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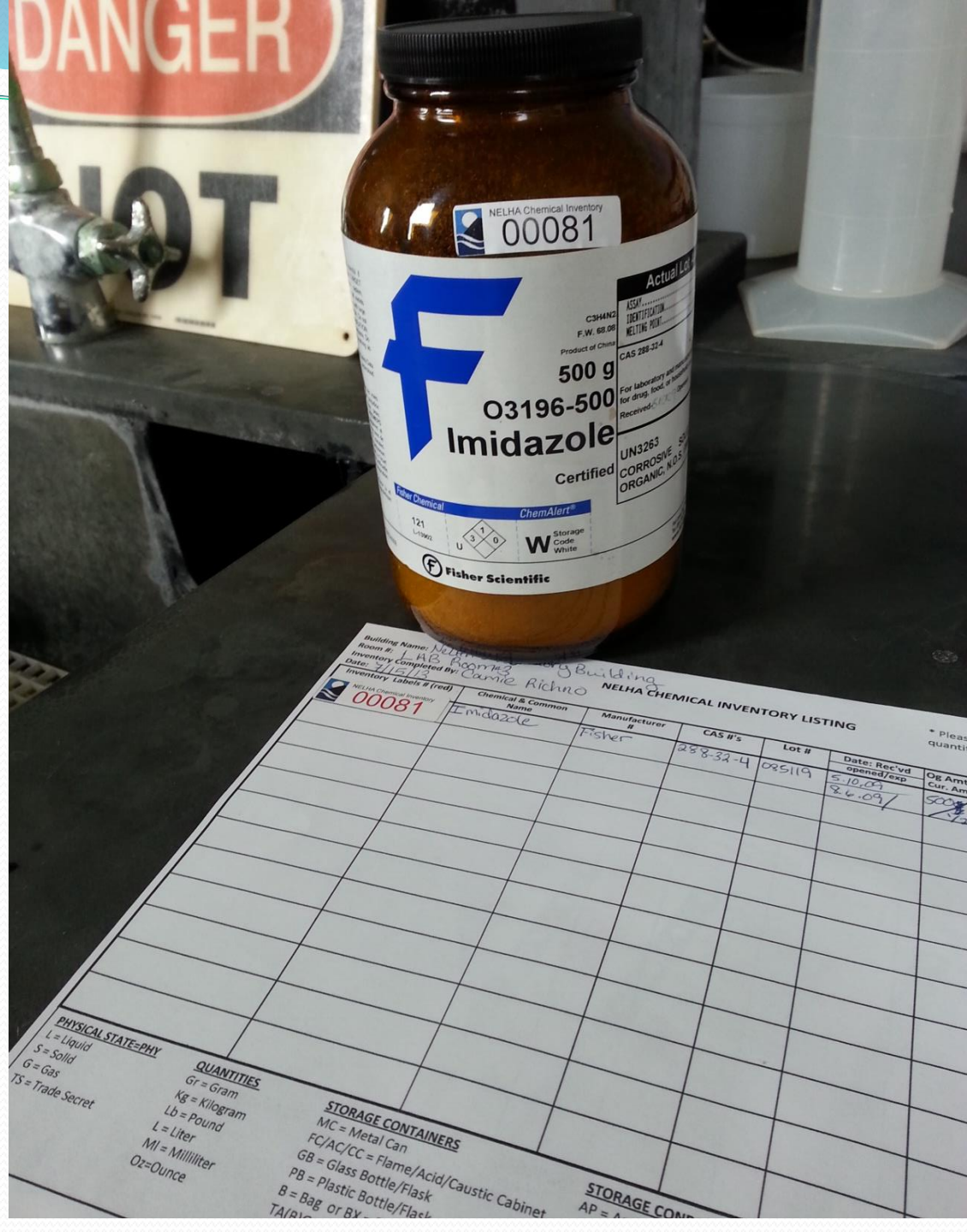
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- COLOR: Use la guía de colores para elegir los buenos colores para su documento.
- PAPER: Use el buen papel para su documento.

¡GRATIS! Software y Plantillas



Access ID	<input type="text" value="52"/>	Original Amount	<input type="text" value="500"/>
Building	<input type="text" value="NELHA Laboratory Building"/>	Current Amount	<input type="text" value="50%"/>
Room Name or #	<input type="text" value="WQLab Room 3"/>	Unit of Measure	<input type="text" value="Gr=Gram"/>
Responsible Employee	<input type="text" value="Camie Richno=Intern1"/>	Storage Type	<input type="text" value="Glass Bottle/Flask"/>
Inventory Date	<input type="text" value="07.15.13"/>	Storage Condition	<input type="text" value="Ambient Pressure,"/>
NELHA Inventory Label #	<input type="text" value="00081"/>	Physical State	<input type="text" value="S=Solid"/>
Chemical Name	<input type="text" value="Imidazole"/>		<div style="border: 1px solid black; padding: 2px;"> S=Solid L=Liquid G=Gas TS=TradeSecret </div> 
Vendor & Phone #	<input type="text" value="Fisher Scientific (800)-772-6733 or(201)-796-7100"/>	MSDS paper file? Check if "Yes"	<input type="checkbox"/>
CAS #(s): use a comma to separate multiple #s	<input type="text" value="288-32-4"/>	WebLink to MSDS?	<input type="text"/>
Lot #	<input type="text" value="085119"/>	Health Hazard	<input type="text" value="3"/>
Date Received	<input type="text" value="05.10.09"/>	Fire Hazard	<input type="text" value="1"/>
Date Opened	<input type="text" value="08.06.09"/>	Reactivity	<input type="text" value="0"/>
Date Expires if at all?	<input type="text"/>	Specific Hazard	<input type="text" value="0"/>
	Notes:	<input type="text" value="check MSDS for paper file"/>	

NELHA Data Entry Form

- Great for entering multiple amounts of data per record.
- Easier to work with than entering into tables...
- What precedes this?
 1. Easily locate chemicals
 2. Build Queries
 3. Build Report Forms for printing data
 4. Saves TIME!

Thank You NELHA, Keith Olson, and the First-To-Work volunteer program for this opportunity.

“To think is to practice brain chemistry.” ~Deepak Chopra

Building Name: NELHA Laboratory
Room #: Microbiology Lab
Inventory Completed By: Carrie Riches
Date: 7/10/13

* Please provide the numerical quantity in the container (i.e. 500)

Inventory Labels # (red)	Chemical & Common Name	Manufacturer #	CAS #'s	Lot #	Date: Rec'd/ opened/exp	Og Amt/ Cur. Amt	Quant Units	Storage Type	Storage Cond.	PHY	CL	MSDS Y/N	NFPA H T F R S
NELHA Chemical Inventory 00025	Difco™ Brilliant Green Bile Agar	BD	REF# 214100	3T	12.1.03 NO / 8/31/2013	500	GR PB	AP	AT	S	T		
NELHA Chemical Inventory 00026	Difco™ Lauryl Tryptose Broth	BD	224150	3133036	9.5.03 NO / 9/30/08	500	GR PB	AP	AT	S	I		
NELHA Chemical Inventory 00027	Difco™ Lauryl Tryptose Broth	BD	224150	3224855	10.7.3 NO / 6/30/08	500	GR PB	AP	AT	S	I		
NELHA Chemical Inventory 00028	Sodium Chloride	VWR Brand 8229-932-5000	7647-14-5	3731898	2 open 7/7	2.5	kg	PB	AP	AT	S	Y	0000
NELHA Chemical Inventory 00029	Traceable Conductivity Chambers Calibration Standard	Fisher	6-664-24	NA	4/27/5 6/7 2/16/06	473	ML	GB	AP	AT	L	N	
NELHA Chemical Inventory 00030	Traceable Conductivity Chambers Calibration Standard	"	"	NA	12/13/5 3/5/12/06	473	ML	GB	AP	AT	L	N	
NELHA Chemical Inventory 00031	D(+)-GLUCO-BIOSE	Sigma 314771550	528-50-7	72H0347	10.4.93 1/2	100	GR	PB	AP	AT	S		
NELHA Chemical Inventory 00032	BACTO-BROM THYMOL BLUE	DIFCO	control # 798163	?	10.10.91 1/2	5	GR	PB	AP	AT	S		
NELHA Chemical Inventory 00033	CRESOL RED Sodium Salt	Sigma	6-4877	53#3618	NA 2/13/00	5	GR	GB	AP	AT	S		
NELHA Chemical Inventory 00034	BACTO-BROM THYMOL BLUE	DIFCO	NA	0767JB	10.4.93 EXP 5.96	5	GR	PB	AP	AT	S		
NELHA Chemical Inventory 00035	BACTO-BROM CRESOL PURPLE	DIFCO	control # 766450	?	NA	5	GR	GB	AP	AT	S		
NELHA Chemical Inventory 00036	Agar, Granulated	BD	211849	1002006	5.4.01 NO / 2.1.05	454	GR	PB	AP	AT	S		

CLASSICAL PHYSICAL STATE-PHY

C = Corrosive
F = Flammable
R = Reactive
T = Toxic
I = Irritant

QUANTITIES

L = Liquid
S = Solid
G = Gas
Kg = Kilogram
Lb = Pound
L = Liter
ML = Milliliter

STORAGE CONTAINERS

MC = Metal Can
FC/AC/CC = Flame/Acid/Caustic Cabinet
GB = Glass Bottle/Flask
PB = Plastic Bottle/Flask
B = Bag or BX = Box
TA/BIG = Tank Above (Below) Ground
SD = Steel Drum BT = Battery

STORAGE CONDITIONS

AP = Ambient Pressure
> AP = Greater than AP
< AP = Less than AP
AT = Ambient Temperature
> AT = Greater than AT
< AT = Less than AT
CC = Cryogenic conditions

EHS-Extreme Haz Substance?

NFPA Rating= 0-4



~Now Back to Inventory!~